

## **Patient Cancellation Policy**

We take great pride in the TIME and SERVICE we provide to our patients. We take your time very seriously and are committed to serving you with the highest level of respect, integrity and in the most cost-effective manner.

While some patient cancellations are inevitable, cancellations with less than 24-hours notice, missed appointments (no-shows), arriving late or leaving early from an appointment, have unfortunately become a great expense to our organization.

### **Our cancellation policy:**

- **There will be a \$75.00 charge for each appointment cancellation with less than 24-hour notice and each no-show appointment.**
- **There will be a \$25.00 charge for each 15 minutes you arrive late to an appointment or depart early from an appointment.**

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Patient to complete and sign:

*I have read and understand the above Cancellation Policy. As an active patient of **WoMen's Physical Therapy Institute**, I will adhere to this policy and will be financially responsible for any fees incurred as a result of this policy.*

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Patient Signature

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Date

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Patient Name

(Revised 10/08/17)